



## **MAMI Global Network Coordinator**

**Job Description, June 2020**

### **About Emergency Nutrition Network (ENN)**

ENN's vision is that every individual caught up in a nutritional emergency, or suffering from malnutrition anywhere in the world, gets the most effective help possible. ENN is a highly respected UK charity committed to building evidence to improve nutrition outcomes, with an established track record in supporting policy, research and programming development enabled by an active, extensive global network and strong technical 'know-how'. Our work in knowledge management, research and technical brokerage supports national governments, civil society, UN, donor and academic organisations. ENN's focus is predominantly in low- and middle-income countries and in fragile and conflict affected states. ENN is governed by a Board of Trustees and has its head office in Oxfordshire, UK. ENN is financially supported by bilateral donors, international non-governmental organisations and United Nations agencies.

### **ENN and Management of At Risk Mothers and Infants under 6 months (MAMI)**

In 2009, an ENN led research report spotlighted a significant global burden of wasting in infants under 6 months of age (estimated at 8.5 million worldwide<sup>i</sup>), with little provision for their care in policy guidance and multiple challenges in case management<sup>ii</sup>. Infants under 6 months managed in programmes designed for older children had higher mortality compared to children over 6 months of age within the same programme<sup>iii</sup>. Case management of infants under 6 months relied on inpatient care, with no provision for community-based management (an option available for older children) for those requiring less intensive or different care pathways.

Prompted by these significant gaps, a MAMI Special Interest Group (MAMI SIG) was established by ENN in 2010 to raise awareness and coordinate action to catalyse policy and programme change. Co-led with LSHTM and informed by a championing group of NGOs including Save the Children, GOAL and MSF, the MAMI SIG has evolved into a dynamic international community of policy-makers, programmers and researchers that has influenced WHO policy guidance, programming, research agendas and multi-stakeholder priorities including donors and government. The ENN has established strong working relationships with WHO, UNICEF, academic institutions, NGOs, individual experts and increasingly, with national authorities.

Bi-annual meetings, core working partnerships from field to global policy level, and collegiate peer exchange have been productive and informative, informing and catalysing greater MAMI awareness, programme innovation, policy change and research. There is now demand and opportunity to scale up our collective coordinated action in order to make the most of MAMI being high on the global nutrition policy and country agendas; evidence underpinning MAMI work still being sparse and weak; and the MAMI SIG increasingly being approached as the 'go to' place for policy-makers, programmers, and researchers.

To step up to this opportunity, ENN has now secured funding for a new position to support scale up of the MAMI SIG into a MAMI Global Network. This position is an exciting opportunity to join the growing ENN team in a new position as MAMI Global Network Coordinator to drive and manage the MAMI Global Network developments and activities as we embark on a new phase in the MAMI initiative.

## Terms and Conditions

Hours of work: Full time, however part-time (4 days) also considered and encouraged to apply

Type of contract: Full time, Fixed term contract of up to 12 months initially, with the possibility to extend.

Location: ENN office or home-based, candidates must be entitled to work in the UK at the time of application

Holidays: 25 days plus UK bank holidays (or equivalent), increasing by one day p.a. after two complete years of service to a maximum of 27 days p.a.

Pension: Auto-Enrolment to ENN scheme with a generous Employer contribution of 5%

Salary: £38,000 - £48,000 dependent on experience and suitability for the role

## Purpose of the role

Central to this position is coordination of effort across a range of practitioners working in policy, research, and programming to identify and deliver on shared priority activities, actions and outputs and both leverage and help harmonise member-led activities around a common vision.

To achieve this, the MAMI Global Network Coordinator will develop and implement new ways of working for the MAMI Global Network; manage and support delivery of outputs; build bridges and develop functional relationships with relevant networks, initiatives, sectors and influencers; undertake reviews/secondary data analysis and co-author peer review publications; manage internal and external communications; drive workstreams within the collective, and facilitate learning, exchange and active engagement of MAMI Global Network members.

The MAMI Network Coordinator, as a key member of ENN's technical team will also be engaged in other ENN workstreams, projects and tasks and collaborate with colleagues to support delivery across ENN's portfolio.

## Key Responsibilities

These include:

- Consolidate, finalise and implement a common MAMI vision, theory of change and monitoring framework for the MAMI Global Network
- Develop and implement a new structure/way of working for the MAMI Global Network
- Develop and oversee implementation of a 2020/21 MAMI Global Network workplan. This should include:
  - M&E framework, log frame and list of key deliverables
  - Review, establish, maintain and develop the MAMI Global Network membership
  - Oversee development and maintenance of the MAMI Global Network webpages
  - Manage internal and external MAMI Global Network communications, including development of simple communication materials and content
  - Establish and facilitate working groups/sub-groups as necessary (includes arranging and managing both online and face-to-face meeting as appropriate)
  - Lead development of annual MAMI Global Network report
- Author/co-author key publications
- Secondary data analysis and literature reviews for peer review publication
- Develop and/or contribute to technical materials and briefings
- Establish active engagements with key sectors allied to MAMI including:
  - Identify entry points and develop working relationships of influencers paediatric, neonatal and maternal mental health
  - Develop and implement systems to work with key collaborators and initiatives (e.g. with the Global Technical Assistance Mechanism for Nutrition)
- Represent the MAMI Global Network in internal and external fora, such as international meetings, webinar presentations and to target groups, e.g. funders
- Produce regular internal/donor reports against project workplan
- Knowledge Management including capture, synthesis and analysis both of technical meetings and in connection to ENN's publications and fora.

## **Person Specification**

### ***Essential requirements***

- Educated to at least Master's degree level or equivalent in a related field such as Public Health Nutrition/Community Nutrition, Public Health, Human Nutrition & Dietetics, Medicine or Epidemiology
- Nutrition or health background with good insight into MAMI and related issues.
- Relevant and significant experience working in programmes targeting infants under six months (may be nutrition or health, antenatal care, infant health).
- Knowledge and proven experience in operational research design, implementation, analysis and documentation, including prior publication in peer-reviewed journals.
- Strong, succinct writing skills for different audiences with examples of written work as lead author.
- Excellent presentation and communication skills.
- Excellent attention to detail.
- Ability to synthesise and sense make complex data and information and present appropriately to both technical and non-technical audiences in a range of sectors and mediums.
- Motivated, takes initiative, innovates and drives progress through finding original solutions to problems
- Experience of brokering and establishing good working relationships with different stakeholders
- Strong influencing and people management and facilitation skills, uses a range of different approaches to broker and build consensus and support
- Ability to independently manage a diverse and busy workload, prioritising effectively, and able to work both autonomously and as a member of a dispersed and diverse team
- Willing to undertake international travel (subject to the lifting of international travel restrictions)
- Fluent English speaker
- Good cross-cultural awareness and committed to working for an organisation that embraces diversity and inclusion

### ***Desirable requirements***

- Nutrition/nutrition-related primary research experience
- Clinical experience (medic, nurse or dietician)
- Track record of academic publications in peer review journals, ideally as first author
- Experience in developing communication tools, use of multi-media to drive impact (e.g. podcast development, video, infographics), and web content development
- Experience in the coordination of global technical groups / meetings including international stakeholders
- Demonstrable experience of working on projects funded by government and international donors
- Experience of knowledge management and / or projects that focus on 'learning'
- Experience of developing training resources and delivering training related to child health/nutrition
- Experience in training on infant feeding/health care
- Sector relevant experience in both Asia and Africa
- French speaker

**Reporting Lines:**

The position will formally report to an ENN Technical Director (Marie McGrath). Day to day the position will report to and work closely with the MAMI Global Network co-leads (Marie McGrath, ENN and Marko Kerac, LSHTM).

**Eligibility to work:**

Candidates must be entitled to work in the UK at the time of application. No relocation package is offered for this role. If you have the right to work in the UK but are not currently UK based please contact us informally via [hr@enonline.net](mailto:hr@enonline.net) to discuss your application further.

**Application process:**

Please apply by sending a one page Cover Letter and your CV to the contact details below.

**Informal enquiries welcome**, please email [hr@enonline.net](mailto:hr@enonline.net)

**Closing date for applications:** Sunday 28<sup>th</sup> June 2020. ENN reserves the right to close the advert at any time during this period.

**Contacts:**

[hr@enonline.net](mailto:hr@enonline.net)

**Emergency Nutrition Network**

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**NO AGENCIES PLEASE**

ENN are committed to equality and diversity throughout our organisation and further expects all employees to comply with its codes of conduct, safeguarding policies and high ethical and professional standards.

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<sup>i</sup> Kerac M, Blencowe H, Grijalva-Eternod C, **McGrath M**, Shoham J, Cole TJ, Seal A. Prevalence of wasting among under 6-month-old infants in developing countries and implications of new case definitions using WHO growth standards: a secondary data analysis. Arch Dis Child. 2011 Nov;96(11):1008-13

<sup>ii</sup> [JASC](#), [UCL](#), [ACF](#), **ENN**. MAMI Project. Technical Review. Current evidence, policies, practices & programme outcomes.

<sup>iii</sup> Grijalva-Eternod CS, Kerac M, **McGrath M**, Wilkinson C, Hirsch JC, Delchevalerie P, Seal AJ. Admission profile and discharge outcomes for infants aged less than 6 months admitted to inpatient therapeutic care in 10 countries. A secondary data analysis. Matern Child Nutr. 2017 Jul;13(3)